

Matthew T. Moore

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Senior Thesis Portfolio: www.engr.psu.edu/ae/thesis/portfolios/2008/mtm213

Professional Objective

To obtain a full time position in the building industry that focuses on construction project management.

Education

The Pennsylvania State University – University Park, PA 2003 – Present
Bachelor of Architectural Engineering – Construction Management Option
Five year professional degree – ABET Accredited
Anticipated graduation – May 2008

Work Experience

ISEC, Inc – Columbia, MD Summer 2007

Project Intern – Washington National Ballpark – Washington, DC

- Developed the product delivery schedule for interior woodwork and casework.
- Processed RFI's, submittals/transmittals, RFQ's and vendor releases.
- Reviewed shop drawings for accuracy.

Department of Electrical Engineering – The Pennsylvania State University August 2003 – Present
Computer Lab Technician Supervisor

- Managed and trained student employees for working in the computer lab.
- Installed necessary software and hardware for the Electrical Engineering Department.
- Developed multiple webpage's for use by the lab assistants.

Tussey Mountain Ski School – Boalsburg, PA November 2002 – 2005

Ski Instructor

- Professional Ski Instructor of America – Level 1 Certified.
- Instructed the general public with ski lessons.
- Taught Kinesiology 011 - Basic Downhill Skiing for The Pennsylvania State University.

Activities

- Student Chapter of the Partnership for Achieving Construction Excellence 2007
- Student Society of Architectural Engineers 2005 – 2006
- Intramural Sports – Flag Football 2004 – Present

Relevant Course Work

- Building construction planning and management, building materials, steel design, mechanical systems, lighting and electrical systems, building acoustics, architectural design and planning, engineering mechanics, business management.

Technical Skills

- AutoCAD, Primavera, Prolog, Constructware, MC², D4Cost, Microsoft Office, Microsoft Project, Autodesk Revit, Autodesk Architectural Desktop, SketchUp, MATLAB, Adobe Photoshop, Macromedia Dreamweaver
- Computer Languages – ASP, C++, HTML

References

Available upon request