

Aimee Bashore

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<http://www.arche.psu.edu/thesis/eportfolio/2007/portfolios/ALB358/>

Objective

To obtain a full-time opportunity involving construction management for building projects.

Experience

Alexander Building Construction, LLC Harrisburg, PA May 2006 – August 2006

Project Engineering Intern

- **York Hospital New Patient/Visitor Parking Garage – York, PA**
 - Wrote and organized RFI's, and created submittal log
 - Coordinated multiple trades, both in office and onsite
- **WellSpan Health Women's & Imaging Center – Reading Rooms and North Vestibule Renovations – York, PA**
 - Created and maintained schedules for each project
 - Coordinated multiple trades

Zion's Church Hamburg, PA

Volunteer

- **United for Mississippi**
 - Restoring hurricane stricken homes
- **Journey Café**
 - Remodeling of a mechanic garage into youth center

Creamery University Park, PA 2002 – Present

Counter Sales

- Assist customers with orders and product inquiries
- Check inventory levels

Jetson Direct Mail Hamburg, PA Summer 2001

Assistant to Engineering Manager

- Implemented Microsoft Excel spreadsheets
- Collected and assessed production of operating floor

Education

The Pennsylvania State University University Park, PA 2002 – Present

- Bachelor of Architectural Engineering, Construction Management option
- Five year professional degree – ABET, accredited
- Graduation, August 2007
- Taking FE Exam in Fall 2007

Activities

- Circle K – Student service organization
- Alliance Christian Fellowship – Student service organization

Skills

- AutoCAD, Primavera, SureTrak, MC², Project Assistant, Microsoft Office: Word, Excel, Power Point

