

MEETING MINUTES

Engineering Faculty Council

Date: December 17th, 2024

Time: 11:00 AM – 1:00 PM

Location: Zoom

Attendees: See Teams for official Attendance Record

Stephanie Velegol, Tracey Carbonetto, Cibir Raj, Lucas Passmore, Sachin Gore, Amanda Johnsen, Eric Donnell, Robert Rabb, Ivan Esparragoza, Amy Corbett, Lisa Petrine, Christine Masters, Brad Sottile, Richard Mistrick, Seong Kim, Constantino Lagoa, Gary Gray, Gregory Huff, Susan Stewart, Joe Daghir, Matt Zerphy, Keefe Manning, Alfonso Meija, Jared Butler, Thomas Skibinski, Nathaniel Bohna, Shelley Stoffels, Tonya Peeples, Yun Jing

Summary:

- Chair Thomas Skibinski called the meeting to order and asked for approval to record – Approved.
- Tom asked for approval of the meeting minutes from the September 24th, 2024, meeting. A motion was made by Seong to approve and seconded by Lucas.

Chair's Report – Tom Skibinski

- Tom handed over to Stephanie who gave an update on the Constitution. Contact Stephanie if you are interested in working on the update.

Dean's Report-Tonya Peeples

- Tonya reported on an October 14th meeting between the engineering management committee which included department heads and university leadership to discuss status. Discussions included consideration of the differences between debt, deficit, and underfunding. Tonya explained there is now a pathway forward in spending start-up money.

Associate Deans' Report

- **Shelley Stoffels** informed us that award nominations are coming up.
- **Eric Donnell** informed us that EFFORT Certification needed for research grants is due 10/31. College Committee for Graduate Education met. Tonya brought up that EFC should consider designating someone to attend these types of meetings especially if there are potential changes that may affect faculty.
- **Rob Rabb** informed us FYS classes should consider inviting speakers on behalf of Suicide Prevention Month. Rob also spoke on Enrique's behalf. A discussion followed on student credit hours observing that 46% of hours are contained within the CoE. If that number is to increase, one viable pathway is to ensure adequate tech electives for students to choose from. A mention of the 25% of math and science credit hours taken by engineering students. Third-year retention was discussed as many discipline faculty do not engage with

students until the third year. The transfer process and NSO was also discussed within the retention context.

Assistant Deans' Reports-

- **Christine Masters** requested new members and potential chair for the academic integrity committee.
- **Undergraduate Proposals – Sachin Gore**
ENGR 180 new course approved; BME program change approved.
- **Graduate Proposals – Richard Mistrick**
ACS 547, EE/CSE 563 courses approved.
- **FEI Committee- Constantino Lagoa**
Constantino discussed an FEI climate survey administered to ME/BME grad students has been uploaded to Teams with the hope that department heads will administer similar. Results will be gathered and reported on.
- **COE Undergraduate Council- Joe Daghir**
Joe brought up expressed concerns in advising inequity. Christine will investigate this further.
- **Faculty Senate- Yun Jing**
Yun discussed and followed up on a discussion on the transfer of funds between departments, internal grant opportunities, and the publication fee for some of the academic journals.
- **Grad Council- Susan Stewart**
Susan discussed recent discussions on the definition of blended programs, the India Initiative (start in India – finish in the US), the Academic Standards Handbook of Grad Programs.

Meeting adjourned at 12:00 PM

Meeting Minutes prepared by: *Tracey A Carbonetto*
Tracey Carbonetto, Secretary